

INFORMATION CLAUSE FOR SUPPLIERS AND CONTRACTORS (INCLUDING REPRESENTATIVES OF COMPANIES COOPERATING WITH THE FOUNDATION)

1. **Data Controller is Sano – Centre for Computational Personalised Medicine – International Research Foundation, Czarnowiejska 36 / C5, 30-054 Kraków, KRS: 0000797490, NIP: 6772446472, REGON: 384298430, e: info@sanoscience.org, t: +12 307 27 37, hereinafter referred to as "Sano".**
2. **Data Protection Officer Contact with the appointed Data Protection Officer: e-mail: iod@sanoscience.org**
3. **Purpose of processing**

We process personal data for the purpose of:

- establishing and implementing cooperation with suppliers and contractors,
- implementation of concluded contracts,
- conducting correspondence and business communication,
- financial settlements and fulfillment of tax and accounting obligations,
- recording and archiving documents,
- defending against claims and pursuing claims related to the performance of the contract.

4. Legal basis for processing

- Article 6(1)(b) of the GDPR – processing is necessary for the performance of a contract or taking steps prior to its conclusion,
- Article 6(1)(c) of the GDPR – compliance with legal obligations to which the controller is subject,
- Article 6(1)(f) of the GDPR – the legitimate interest of the controller consisting in ensuring the proper performance of the contract, defending against claims and maintaining contact with contractors.

5. Categories of personal data

The personal data processed may include:

- identification data (e.g. name and surname, position, name of the represented entity),
- contact details (e.g. e-mail address, telephone number, postal address),
- data related to the performance of the contract (e.g. bank account number, details of cooperation, data contained in invoices and other accounting documents).

6. Recipients of personal data

Personal data may be transferred:

- entities providing accounting, legal and IT services to Sano,
- postal and courier operators,

- public authorities and institutions authorized to obtain data on the basis of legal provisions,
- entities supporting Sano in the performance of the contract (e.g. subcontractors, IT system suppliers).

7. Period of storage of personal data

Personal data will be stored:

- for the duration of the cooperation,
- for a period resulting from legal obligations, including those related to the storage of tax and accounting documentation (e.g. 5 years from the end of the tax year),
- until the statute of limitations for claims arising out of or related to the agreement expires.

8. Rights of the data subject

Data subjects have the right to:

- access to data,
- rectify data,
- delete data,
- restriction of data processing,
- object to the processing of data based on the legitimate interest of the administrator,
- data portability.

9. Right to lodge a complaint with a supervisory authority

Data subjects have the right to lodge a complaint with the President of the Office for Personal Data Protection if they believe that the processing of data violates the provisions of the GDPR.

10. Source of personal data

Personal data may be obtained:

- directly from the data subject,
- from the entity that the person represents, in connection with the performance of the contract or cooperation with Sano.

11. Voluntary provision of data

Providing personal data is voluntary, but necessary for the performance of the contract or cooperation with Sano.